



2011-2012

Dear Parents:

**Re: K non-sibling candidates for Overbrook's Kindergarten Program 2012-2013 school year.**

Overbrook School is beginning to evaluate kindergarten applicants for 2012-2013. This letter outlines the admission procedures and important dates for the kindergarten candidates.

### **APPLICATIONS AND OTHER DOCUMENTS**

Your child will be considered a candidate for admission when the application and requested documents have been submitted to Overbrook's Admission Office.

The required documents for K are:

- Application, Birth Certificate, Baptismal Certificate (only if Catholic) with the \$60 application fee.
- We recommend applications be submitted by December 1. Deadline for applications to be considered in the first-pool is January 5.
- Applicants will be scheduled to visit/screen on January 6 or 13.
- One *Teacher Recommendation* must be submitted from your child's preschool by January 13. A reply envelope is enclosed. Overbrook will accept the recommendation (enclosed) or a copy of the common form that some preschools complete and submit to schools that you request. If your child is not in a program, a parent or regular caregiver may complete this form.
- *K Parent Report* is due by January 13.

### **TESTING**

Testing of prospective students is a part of the school's evaluation process. **Applicants will be assigned a date/time to test/visit after December 1. Test dates are January 6 or 13.** The visit will include a test covering the areas of number and language concepts, auditory and visual skills and fine and gross motor skills. Also, observation of developmental readiness in the areas of following directions, concentration, independence and social interaction will be an important part of the evaluation. While your child is visiting, please plan to stay at school for an informal gathering. Your visit will be approximately one hour.

### **DATES OF INTEREST AND DECISION LETTERS**

The admissions review committee will meet to discuss your child's probability for success in the Overbrook kindergarten program. On Friday, February 24, letters will be mailed to applicants that complete the entire admissions process. You will have until Friday, March 1 to reply to an offer of admission and submit the enrollment deposit. After March 1, any openings not secured by a deposit will be available to other applicants from our waiting pool.

A child's entry into school is an important decision, and the Overbrook staff will be happy to help if you have any questions or need further assistance. Please do not hesitate to call on us. As always, thank you for your continued support.

Sincerely,  
Ellen B. Fernández  
Director of Admissions

*Enclosures*  
*Teacher Recommendation*  
*K Parent Report*  
*Reply Envelopes (2)*

K inquiry ltr Non-sibs