



OVERBROOK SCHOOL
DONOR LETTER OF STOCK TRANSFER

Overbrook School provides this form letter to assist the donor in instructing his/her broker to transfer securities as a donation to Overbrook School. To assure that the donor receives proper credit for his/her gift, ***donor will please provide*** Overbrook School with a copy of this letter by mail or fax, including the name and telephone number of donor's broker.

Mail copy to: John Sparks
Chief Financial Officer
The Dominican Campus
4210 Harding Road
Nashville, TN 37205

Fax copy to: John Sparks
Fax: 615-297-9128
Telephone: 615-383-3230, ext. 551

Date: _____

To: Contact Name _____
Brokerage House _____
Broker Telephone Number _____ Broker Fax Number _____
Address _____
City, State, and Zip Code _____

Re: Account Number: _____
Securities: _____
Number of Shares: _____ Estimated value at \$ _____

Please accept this letter as your authorization to deliver the securities from my account, referenced above, to the account of Overbrook School, per the following instructions:

Salomon Smith Barney
Attn: Randy Campbell
Phone: 615-292-0303
Account # 591-08322-10 118
DTC # 0418
Account Name: The Dominican Campus/Overbrook School

Grantor Signature Social Security Number

Grantor Signature Social Security Number

Address Telephone Area Code & Number

City State Zip Code